

# Identify highly vulnerable communities and the existing Flood Risk



## OBJECTIVE

Identify marginalized and poor communities, namely Roma communities located in areas with moderate or high flood risk exposure.



## INPUTS

Flood Hazard and Risk Maps. Atlas of Romanian marginalized communities. Local knowledge (RBA, SGA, town hall, other local organizations).



## OUTPUTS

Identify vulnerable communities and related areas with a flood risk.



## TOOLS

Flood Hazard and Risk Maps\*. Atlas of Romanian marginalized communities\*\*.



## RISKS

Analyze communities with low vulnerability and risk exposure. Lack of information about the communities and their locations.

# Identify internal staff appropriate for vulnerable community and other stakeholder engagement activities



## OBJECTIVE

Identify the appropriate person/s for leading the stakeholder engagement process: an expert at the level of RBA/SGA having the skills, experience and understanding of the existing social context and dynamics (possibly at SGA level or as close as possible to the community or/and an external expert, e.g. an NGO or a local social expert working in the respective communities).



## INPUTS

The internal organization chart of RBA/SGA.



## OUTPUTS

Identify internal staff to lead community and stakeholder Engagement Process.



## TOOLS

Staff profile with skills in social area.



## RISKS

Lack of necessary staff and/or of their availability. Lack of cooperation partners (NGOs, social experts).

# Plan Community visits and Initial Stakeholder Analysis



## OBJECTIVE

Preliminary mapping of stakeholders and preparation of the visit, data collection and community engagement.



## INPUTS

Information and contact data of stakeholders. Where possible, references from trusted sources for community leaders and members of the vulnerable/Roma community. Existing Stakeholder mapping at RBA/SGA level, respectively mapping of related institutional representatives.



## OUTPUTS

Initial Stakeholder Mapping. Program set for Stakeholder Meetings and Community Visit agreed upon with local actors. Key Questions for Community Visit.



## TOOLS

Work plan Roma Pilot Phase I. Report Phase 1 Roma Pilot.



## RISKS

Limited resources. Lack of references for contact persons within the community. Limited knowledge of local actors.

# Initial Community Visit(s) and Stakeholder Meetings



## OBJECTIVE

Identify on site flood risks and the community and local actors' perception of the existing risk, identify community concerns and priorities, analysis of stakeholders and of existing relationships, within the limit of their duties and competences.



## INPUTS

Initial Stakeholder Mapping. Program for Stakeholder Meetings and Community Visit agreed upon with local actors. List of key Questions for Community Visit. Information on the flood risk related to the area.



## OUTPUTS

Notes on stakeholder and community analysis, issues and opportunities identified. List of persons involved and contact data.



## TOOLS

Work plan Phase I Roma Pilot. Report Phase I Roma Pilot.



## RISKS

Weak involvement of local actors. Not accepting community visits. Inaccurate information provided during meetings. Conflicting relationships existing at local level and mistrust among local actors.

# Check Information identified on site and that received from the community and stakeholders



## OBJECTIVE

Ensure that information collected and received is accurate, within the limit of duties and resources available.



## INPUTS

Notes on stakeholder and community analysis, issues and opportunities identified. Relevant documentations available, including mass media. Additional discussions and interviews.



## OUTPUTS

Updated notes on stakeholder and community analysis, issues and opportunities identified.



## TOOLS

Indicative list of information that may require verification.



## RISKS

Additional information not available. Limited resources and duties.



# Prepare Report on initial meetings



## OBJECTIVE

Capture findings obtained during the community visit and during meetings with stakeholders about community, stakeholders and existing relationships, existing issues and opportunities.



## INPUTS

Updated notes on stakeholder and community analysis, issues and opportunities identified. Information on the risks in the area concerned.



## OUTPUTS

Report on the initial visit. PPT presentation for results summarization.



## TOOLS

Report Phase 1 Roma Pilot. Presentation Phase 2 Roma Pilot.



## RISKS

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# Plan Stakeholder and community members Roundtable



## OBJECTIVE

Agreement among stakeholders to participate in a round table, with the community involvement, as well as agreement on topics for discussion with key local actors. Set logistical details (venue, date and time, necessary resources etc.)



## INPUTS

Report on the Initial Visit. List of persons involved and contact data.



## OUTPUTS

Agenda for the roundtable, topics for discussion agreed upon with key actors, logistical arrangements, formal invitations delivered, where needed. Identification of facilitator/moderator for the meeting (preferably a person trusted by the stakeholders, but especially by community members).



## TOOLS

Work plan Phase 2 Roma Pilot. Presentation Phase 2 Roma Pilot.



## RISKS

Low level of local actor engagement. Lack of agreement on the topics proposed for discussion. Conflicting relationships existing at local level and mistrust among local actors

# Conduct roundtable with Stakeholders and community members



## OBJECTIVE

Promote a dialogue between the community and stakeholders on actions to jointly reduce flood risks through enhanced protection, prevention, response and recovery measures.



## INPUTS

Agenda. PPT presentation for summarizing the results of the initial visit.



## OUTPUTS

Action plan on possible floor risk mitigation measures. List of responsible institutions and persons. Meeting minutes.



## TOOLS

Meeting Minutes Phase 2 Roma Pilot. Template Action Plan Roma Pilot.



## RISKS

Weak participation. Unbalanced involvement among participants and/or certain participants availing themselves of their position to grab the attention over other participants. Deviating from the topics agreed for the meeting.



# Discuss and adapt the action plan with the community



## OBJECTIVE

Based on the action plan drafted during the roundtable meeting, organization of discussions with members of the extended community in order to inform and empower the entire community in terms of the proposed actions, as well as to adapt such actions based on the community needs. This step must be achieved with the support of local authorities and local leaders and it is necessary for specific actions that require an extended involvement of community members for ensuring the success of implementation (ex. waste management, flood risk mitigation related measures or emergency response measures etc.).



## INPUTS

Action plan for possible flood risk mitigation measures. List of responsible institutions and persons. List of local volunteers.



## OUTPUTS

Adapted and detailed action plan depending on the community specific situation, where needed. Dissemination of information on specific actions and creation of ownership among community members. The list of volunteers updated with community contact persons for specific actions.



## RISKS

Weak response from the community. High fluctuation of local interlocutors. Limited resources and low stakeholder engagement.

# Implement the Action Plan on possible flood risk mitigation measures



## OBJECTIVE

Start the implementation of the agreed action plan and continue the dialogue and collaboration on specific issues.



## INPUTS

Action plan on possible flood risk mitigation measures. List of responsible institutions and persons.



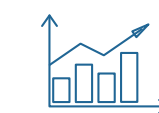
## OUTPUTS

Established meetings with key actors. Agreements and decisions on specific issues. List of indicators/ milestones for monitoring progress.



## TOOLS

Work plan Phase 3 Roma Pilot.



## RISKS

Weak engagement of key actors. Disagreement on next steps and decisions. Legal or other issues, not under the control of stakeholders. Lack of resources.

# Monitor Implementation of the Action Plan



## OBJECTIVE

Monitor the progress recorded for the activities agreed upon based on the action plan.



## INPUTS

Action plan on possible flood risk mitigation measures. List of responsible institutions and persons. List of indicators/ milestones for monitoring progress.



## OUTPUTS

Solve the identified problems. Notes on the progress achieved or issues faced.



## TOOLS

Work plan Phase 3 Roma Pilot. Presentation Phase 3 Roma Pilot.



## RISKS

Lack of resources for monitoring purposes. Weak involvement and response among stakeholders. Staff turnover.

# Inform on the progress achieved based on the Action Plan



## OBJECTIVE

Inform key actors and the community on the results obtained and the progress achieved and discuss the next steps required.



## INPUTS

Notes on the progress achieved or issues faced.



## OUTPUTS

Meetings with community members and with stakeholders, their information on the progress achieved and agreement on the next steps required. The information and agreement on the next steps required may be achieved also via other communication means (letters, e-communications, online meetings, etc.).



## TOOLS

Work plan Phase 3 Roma Pilot. Presentation Phase 3 Roma Pilot.



## RISKS

Lack of progress on the set activities. Lack of continuity of endeavors and staff turnover.

# Continuous communication and update the Action Plan based on Results and Feedback obtained



## OBJECTIVE

Update the action plan according to the progress recorded and to the needs, as well as continue the dialogue with the community leaders (it is recommended to have regular meetings for maintaining trust and collaboration - a proactive and not just a reactive approach, in emergency cases).



## INPUTS

Notes on the progress recorded or issues faced. Action plan on possible flood risk mitigation measures. Feedback from the community and stakeholders.



## OUTPUTS

Update the action plan. List of indicators/ milestones for monitoring progress.



## TOOLS

Template Action Plan Roma Pilot.



## RISKS

Lack of progress regarding the actions set in the plan. Reduction of commitment and collaboration from stakeholders and community. Staff turnover.